



6<sup>th</sup> November 2018

Dear Parent/Carer,

**Y4 The Collection – Tuesday 11<sup>th</sup> December 2018**

Year 4 are going on an educational visit to The Collection, Lincoln on Tuesday 11<sup>th</sup> December, as part of our topic about the Anglo Saxons. We will leave school at **8.45am** and will return to school at approximately 3.30pm.

The children will require a packed lunch (please ensure there are no glass bottles or fizzy drinks). Please could you also ensure your child has a drink of water, all placed in a backpack.

If you have already ordered a hot school meal for your child on this day, please remember to phone Ideal School Meals on 01522 246424 and cancel it, in order to receive a refund or exchange for a packed lunch. If you would like Ideal School Meals to provide a packed lunch, you will need to place an order through Ideal School Meals before Monday 3<sup>rd</sup> December.

As this is an educational visit we ask that you make a voluntary contribution of £14.75 towards the cost of travel and entry fee for this trip. We appreciate that this is a voluntary contribution, however, if insufficient contributions are received, this visit may not be able to proceed. We have set up the option to pay for this trip online via your ParentPay account, (we cannot accept cash payments). If you require assistance using your ParentPay account please contact the school office. Should this present any problems please have a word with me as soon as possible. Your support in using ParentPay will help the school enormously, thank you.

If your child suffers from travel sickness, please notify your child's teacher and administer anti-sickness medication before arriving at school.

Please return the reply slip below by Friday 30<sup>th</sup> November, thank you.

Yours faithfully,

Mr Cooper & Mrs Wright  
Class Teacher

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**Child's Name** .....

I give permission for my child to go on the outing to The Collection, Lincoln on Tuesday 11<sup>th</sup> December 2018

Please tick

I will pay a voluntary contribution of £14.75 via my ParentPay account

Signed.....Parent/Carer

Emergency Contact No: .....